

Job Description



Job Title: Female Internationals Project Worker
Job Location: City Centre building, 20 Crimea St.
Reports to: City Centre Project Manager
Hours: 35 hrs per week
Salary: £24,972 per annum
Contract: Maternity Cover

Application Instructions: Please return a completed application form along with a current CV to:
Recruitment Department (Private & Confidential)
JOB REF (FIW-CC)
Glasgow City Mission
20 Crimea Street
GLASGOW
G2 8PW

Or email: info@glasgowcitymission.com with the subject line **Job Ref FIW-CC**

Closing Date: Sun 6th January 2019; interview date Thu 17th January 2019

Position Summary:

The vision of Glasgow City Mission is to see our city and its people flourish, where people are accepted and can experience real change in their lives. This post is under the direction of the Project Manager and, in conjunction with our Male Internationals Project Worker and the Project Team, is responsible for planning, delivering and developing services for international clients in line with Glasgow City Mission's Service Plan. There is a focus on identifying and developing support specifically for refugees, asylum and destitute asylum seekers.

We provide pastoral care and support for a growing number of international clients. Although the majority are male, we support many women who come from a variety of traditional foreign cultures where there are restrictions on social interaction between male and females. For this reason, we are recruiting a female for this role. In doing so this honours the cultural framework of our female clients and allows for the best possible opportunities for them to move forward in reaching their life goals. This role will complement the work of our existing project team and Male Internationals Worker. Evening and weekend work will be required on a regular basis.

Essential Job Functions:

- To organise day and evening activities for our clients within the City Centre project, including the co-ordination and facilitation of services at the Centre; co-ordination and supervision of volunteers; one-to-one work with clients; group activities and outings.
- To provide crisis intervention, advice and advocacy to clients as required.
- To teach from the Bible, both in large and small group settings and one-to-one.
- To encourage and facilitate clients to consider the relevance of the gospel of Jesus Christ and to encourage everyone in their journey of faith in Christ.
- To pray with clients, both in group settings and one-to-one and to participate in the staff prayer times.
- Develop new approaches to support internationals meeting physical, emotional and spiritual needs
- To ensure effective liaison and develop partnerships with other agencies working with refugees and asylum seekers.
- To carry out monitoring and evaluation of our services through the collection of data, questionnaires, and on-going informal feedback from clients and partner agencies.
- To assist with the training, coordination and leading of volunteers.
- To attend team and other meetings deemed appropriate.
- To undertake any training considered appropriate by the organisation and the demands of the post.
- Other duties commensurate with the post under direction of City Centre Project Manager.

Job Requirements:

Education: S.V.Q. Level 3 or higher, or Social Work or Community education qualification is desirable. Foreign language training desirable

Experience: It is essential that candidates should have experience and understanding of working cross-culturally and have experience with working with refugees and asylum seekers. Teaching experience e.g. ESOL (English for Speakers of Other Languages) is desirable.

Skills:

- An understanding of the UK legal system regarding asylum with an awareness of the support structure already in place in Glasgow,
- Ability to interact well with and a passion for people from a variety of backgrounds.
- Ability to develop and motivate volunteers
- Good management and organisational skills
- Ability to help people grow in their knowledge and love of God
- A good grasp of Bible principles and how they relate to the ministry context and able to share faith appropriately with those from another culture.
- Ability to network and foster partnerships with other agencies
- Good verbal and written communication skills
- A team player
- Computer literacy, eg. word processing and basic spreadsheets

We are seeking to appoint a female candidate for the role who has a Christian faith and a live church connection. These are Genuine Occupational Requirements in terms of the Employment Equality Regulations 2010.

Ethos:

The ethos of Glasgow City Mission is the motivation for all our work – it is the reason why we do what we do. It is to work together to extend Jesus' model of the Kingdom of God on earth by living out a lifestyle of love, truth, justice, mercy and forgiveness, according to his teaching. We are inspired by the message, life and example of Jesus through which God's unconditional love for all people is expressed. While this ethos is given life through our relationships, the way we work together and behave with one another, both demonstrate and authenticate our beliefs.

This is all rooted in our faith in Jesus Christ and in his love, which compels us to serve others, putting their needs first. When we work together it is this faith which directs and influences our internal relationships as well as our work with those who Glasgow City Mission is seeking to serve. In this way we operate on the understanding that our activities are simply an expression of our faith; that our "doing" derives directly from our "being". There is an essential and indissoluble link between the inner and the outer, the private life and the public face of Glasgow City Mission. The link between who we are and what we do cannot be broken.

Package:

- £24,972 per annum
- 35 hour working week
- 36 days' holiday plus 6 public holidays
- Contributory pension scheme
- Life assurance of four times annual salary
- Initial 3-month probationary period
- 1-month notice period
- Glasgow City Mission is a Cycle to Work scheme member

Glasgow City Mission's Commitment:

Glasgow City Mission will ensure that you are given the support you require to undertake the above tasks, including regular supervision and support, an annual review of your performance with appropriate training and personal development input. Glasgow City Mission also commits to providing a safe environment for work. This job description will be reviewed on an annual basis and can be altered in consultation with your Manager.

Glasgow City Mission Statement of Faith

We at Glasgow City Mission are Christians who unconditionally value the people we serve. We believe in the living God who loves us & transforms lives. Because of this, we are inspired to share our faith, have compassion and seek justice for people in need. We are bible based, Jesus centred, Spirit led and dependent on God and the power of prayer.