Job Vacancy
Glasgow Winter Night Shelter Staff
(Fixed term) (£9.50 per hour)

Are you passionate about issues of poverty and injustice in Scotland?

Glasgow City Mission will be launching its Winter Night Shelter again this year. Last year over 350 unique individuals took refuge in this service and it was accessed over 1,000 times. We’re looking for staff who are passionate about homelessness with the skills to provide a warm, safe and welcoming environment for people in which to sleep for the night.

This is a fixed term post, initially for 13 weeks Dec-Feb dependant on funding, for an average of 44 hours per week. Please see job description for further details.

Offer subject to satisfactory references & a Disclosure Scotland check

To apply for the post, please read the full job description and send a cover letter and CV to grant@glasgowcitymission.com or by post to Grant Campbell, 20 Crimea Street, GLASGOW, G2 8PW by Friday 31st October 2014

If you would like further information on the post, see www.glasgowcitymission.com or call 0141 221 2630.
Job Description

Job Title: Glasgow Winter Night Shelter Staff, City Centre
Reports to: Glasgow Winter Night Shelter Manager
Salary: £9.50 per hour
Hours & Duration: Approx. 44 hours per week for 13 weeks (depending on Funding)

Position Summary:
Under the direction of the Glasgow Winter Night Shelter (GWNS) Manager, the Shelter Staff Worker is responsible for the delivery of Glasgow City Missions Winter Night Shelter. Ensuring that the clients who enter the shelter have a warm, safe and welcoming environment in which to sleep for the night.

The role will require confidence to work with men and women with complex needs and issues, ability to work as part of a team and a passion for people who are homeless.

Training on personal safety, first aid, suicide prevention and overdose prevention are delivered for the successful candidate(s) prior to the service starting.

Fixed Term Post (initially for 13 weeks Dec-Feb dependent on funding)
Average 44 hrs per week

Essential Job Functions:
1. Set up room for the shelter each evening
2. Welcome volunteers and provide guidance to their role
3. Liaise with the GWNS Manager on a regular basis
4. Welcome and register clients as they enter the shelter
5. Ensure that the shelter is a safe and secure environment
6. Assist our partners in monitoring and collecting data
7. Help settle clients during their stay
8. Monitor the clients wellbeing during their stay
9. Assist in waking up clients in the morning
10. With support from volunteers offer breakfast to clients
11. In association with our partners ensure clients have access to the appropriate services. (Hamish Allen Centre, Govan Law Centre, Shelter, NHS, etc)
12. Clear up room used for shelter

Job Requirements: The post-holder will have a genuine Christian faith with a live Church connection.

Education: Qualifications in social care/ health/ counselling preferred.

Experience: Previous experience in health/social care/community/ rehabilitation work is preferable. Knowledge of the key issues involved in homelessness and drug and alcohol misuse is desirable. Experience of working with and supporting volunteers and an awareness of the public and voluntary sectors is desirable.
**Skills:** An ability to interact with diverse and challenging service users and knowledge of the key issues involved in the provision of services for people who are homeless and/or misuse substances:

- Ability to work with people from a variety of backgrounds.
- Good verbal and written communication skills
- Self-motivated
- Ability to work well within a team setting
- Ability to create a positive work environment

**Machines and Equipment:** Ability to operate computer word-processing, photocopying and E-Mail/Internet is preferable. Training will be provided if required.

**Working Demands:** The Shelter operates night shift work

**Glasgow City Mission’s Commitment:** Glasgow City Mission will ensure that you are given the support you require to undertake the above tasks, including regular supervision and support with appropriate training and personal development input. Glasgow City Mission also commits to providing a safe environment for work.

*Offer subject to positive references and satisfactory Disclosure Scotland check*

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**Glasgow City Mission Vision**

Our Vision for Glasgow City Mission is that we are a Glasgow-focused Christian charity which aims to help break the cycle of the underlying problems of poverty and exclusion in an innovative, professional and accountable manner.

We provide a welcoming environment where the marginalized and vulnerable people of Glasgow have their practical, emotional and spiritual needs met and where they are accepted and supported to achieve real change in their lives.

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**Glasgow City Mission Statement of Faith**

We at Glasgow City Mission are Christians who unconditionally value the people we serve. We believe in the living God who loves us & transforms lives. Because of this, we are inspired to share our faith, have compassion and seek justice for people in need. We are Bible based, Jesus centred, Spirit led and dependent on God and the power of prayer.